



*Aloha and Welcome*  
**Pan-Pacific Festival**  
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**2017 Pan-Pacific Festival**  
**Food Vendor Information**

Aloha,

We wish to thank you for your interest to participate as a food vendor in the 2017 Pan-Pacific Festival Ho'olaule'a. This is a block party on Kalakaua Avenue, between Seaside and Ohua Avenue on Friday, June 9, 2017 from 6:30 pm – 10:00 pm this event will feature food, crafts and entertainment.

Upon confirmation by the coordinator for all tent vendors, a cashier's check or money order in the amount of \$600.00 and those vendors that will confirm their food truck in the amount of \$300.00 payable to, "Kintetsu International Hawaii Company", and a second money order in the amount of \$200.00 payable to "Sharon Munar" will serve as your vendor fee and deposit.

All food vendors participating in this event must have general liability insurance with limits of at least \$1,000,000 occurrence and \$1,000,000 aggregate. All Vendors must issue a certificate of insurance naming the following as Certificate Holder/Additional Insured for the Pan-Pacific Festival Ho'olaule'a – Kalakaua Avenue – 6/9/2017:

- 1) "Kintetsu International Express (USA), Inc. dba Kintetsu International Hawaii Company", 2270 Kalakaua Ave. #1400, Honolulu, HI 96815
- 2) "City and County of Honolulu", 650 S. King Street, Honolulu, HI 96813
- 3) "RH Productions, LLC", 520 Lunalilo Home Road #111, Honolulu HI 96825.

This is a requirement of our general liability policy.

- Food TENT Vendors must provide own CLEAN 10x10 White Pop-Up tent
- Electrical power is provided for tent lighting only. Food vendor will provide own lights and 100 ft, long electrical cord to hook-up to power provided for each vendor at roadside. Additional Electrical power outlet (20 amps) may be confirmed, by request only, for \$40.00. Viking Power will need to know what vendor and reason for additional power before confirming availability. Maximum 2 outlets per vendor. Vendor must provide all electrical cords.
- Food vendors are required to have an ABC fire extinguisher in the tent & food trucks at all times. If you are cooking with oil, a BC extinguisher will be required.
- The event reserves the right to name a bottled water sponsor.
- Sale of non-alcoholic beverages will be permitted.
- All foods for sale will be approved by the food coordinator.
- A temporary food permit will be required by food vendors.
- All trash must be removed from event site. Vendors are forbidden from using City trash receptacles. Non-compliance will result in loss of \$200 deposit and/or future event participation. See Event Coordinator for allowed trash disposal locations.
- Food Vendors must provide own hand washing sinks.
- Charcoal is not permitted.
- Grilling by gas stove must be approved by coordinator.

<b>Timeline for event participation:</b>	
Wednesday, March 30, 2017	First Round: Due in to coordinator, application for participation, health permit, insurance binder, vendor fees. First round for returning vendors.
Wednesday, April 1, 2017	Confirm vendor participation, coordinator to call vendors
Tuesday, April 15, 2017	Due in to coordinator, application for participation, health permit, insurance binder, vendor fees. Final all vendors.
<b>TBA</b>	<b>All NEW Tent &amp; Truck vendors must attend this meeting.</b>
Friday, June 9, 2017	Event day

Event Day information:

- From 2:30 PM, Food TENT vendor vehicles with tents will be allowed to enter Kalakaua Avenue one at a time, based on pre-arrangements made with event coordinator, Sharon.
- All TENT vendors will position THEIR own tent onto Kalakaua Avenue.
- You are responsible to park all food vendor & staff vehicles.
- All staff working the food booth are responsible to find their own parking, arriving early to find immediate parking is advised.
- All food vendors are to be ready to accept customers at 6:30 P.M.
- Vendor is responsible for the physical removal of all trash, oil, ice, etc. from their assigned area.
- Do not discard trash, oil or ice on the ground or down storm drains, or on the grass.
- All sales are to conclude at 10:00 P.M.
- Load-out will begin after 10:00 P.M. and the streets are open to vehicle traffic. There will be no dismantling of booths prior to 10:00 P.M.

Please fill out the application and email to [events\\_hawaii1@gmail.com](mailto:events_hawaii1@gmail.com)

Sincerely,

Sharon Munar  
Food Coordinator, 2017 Pan-Pacific Festival



**Application for Food Vendor Participation**  
**Event date: Friday, June 9, 2017**  
**Food Vender Sales: 6:30 P.M. – 10:00 P.M.**  
**Kalakaua Avenue**

<b>Name (Vendor/Organization)</b>	
<b>First/Last Name</b>	
<b>Address</b>	
<b>Address second line</b>	
<b>Address third line</b>	
<b>Phone no.</b>	
<b>Cell Phone no.</b>	
<b>Email address</b>	
<b>Hawaii State General Excise Number</b>	
<b>Social Security or Federal ID Number</b>	

<b>Items for Sale (To be approved by coordinator)</b>	<b>Retail Price per Item</b>

- **Electrical requirements \$40 additional:** This is no guarantee of commitment for electrical.



- Kintetsu International Hawaii Company/RH Productions LLC reserves the right to decline and/or cancel food vendor participation.

Food Coordinator information:  
 Sharon Munar 98-1042 Iiiee Street, Aiea, Hawaii 96701  
 Cellular phone number: 808-368-3714 Email address:  
[eventshawaii1@gmail.com](mailto:eventshawaii1@gmail.com)



### Food Vendor Agreement

Event date: Friday, June 9, 2017

Food Vender Sales: 6:30 P.M. – 10:00 P.M.

Kalakaua Avenue

The vendor (group/organization) \_\_\_\_\_  
agrees to the following:

- To pay a Food Tent Vendor Fee of \$600.00 or Truck Vendor Fee of \$300.00 by **Cashier's Check or Money Order** payable to "**Kintetsu International Hawaii Company**".
- To pay a flat rate of \$200.00 by **Cashier's Check or Money Order** payable to "**Sharon Munar**" to serve as a refundable cleaning deposit. If said area is not left in an acceptable manner, deposit will be held. Additional fees may be required should damages exceed dollar amount.
- To promptly start by the official event start time of 6:30 PM
- To promptly end at 10:00 PM.
- To be responsible for all Hawaii State taxes and other taxes that may apply from the sale of products.
- Kintetsu International Hawaii Company/RH Productions LLC reserves the right to decline or cancel vendor participation.
- Agrees to purchase bottle water from sponsor and sell at designated retail price
- To comply with all rules and policy guidelines as noted and satisfy any and all requirements made by the representatives of Kintetsu International Hawaii Company, RH Productions LLC, or 2017 Pan-Pacific Festival representatives.

### **INDEMNITY AGREEMENT & COVENANT NOT TO SUE**

In consideration of being permitted to participate in any Pan Pacific Festival event (the "Activity"), I hereby release, waive, and discharge Kintetsu International Express (USA) Inc., DBA Kintetsu International Hawaii Co., its affiliates, subsidiaries, officers, directors, employees, agents, consultants, servants, attorneys, insurers, and persons employed or engaged by them, as well as their respective heirs, personal representatives, successors and assigns, hereinafter collectively called "Pan Pacific Festival" from any and all liability to me, my spouse, legal representatives, heirs, personal representatives, successors and assigns, for any and all loss, damage or injury, and any claim or damages

resulting thereof, on account of injury to my person or property, even injury resulting in my death, whether caused by any act or omission of Pan Pacific Festival or otherwise, while I am conducting such Activity.

I agree to indemnify Pan Pacific Festival from any loss, liability, damage or cost (including reasonable attorneys' fees) incurred due to my participation in and presence at the Activity, whether caused by any act or omission of Pan Pacific Festival or otherwise.

I hereby assume full responsibility for the risk of bodily injury, death or property damage due to the negligence of Pan Pacific Festival or otherwise, while participating in or being present at the Activity.

I agree to never initiate any action or suit at law or in equity against Pan Pacific Festival pertaining to my participation in or being present at the Activity.

I expressly agree that this Release, Indemnity Agreement and Covenant Not to Sue is intended to be as broad and inclusive as permitted by the laws of the State of Hawai'i, and that if any portion thereof is held invalid, it is agreed that the balance shall, notwithstanding, continue in full legal force and effect.

I am executing this agreement for myself, my spouse, legal representative, heirs, personal representatives, successors and assigns.

Kintetsu International Hawaii Company, 2017 Pan-Pacific Festival organizers shall provide the following for Food Vendors

- 10x10 Tent Vendor area
- Power only for the support of the required interior lighting source
- Truck Site Location

IN WITNESS WHEREOF 2017 Pan-Pacific Festival and the Vendor have executed this Agreement on the \_\_\_\_ day of \_\_\_\_\_ 2017

Organization Name: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Print: \_\_\_\_\_

2017 Pan-Pacific Festival

Signature: \_\_\_\_\_  
Authorized Vendor Representative